

Delegation of Authority to Chief Executive Policy

Policy	Delegation of Authority to Chief Executive
Policy Owner	Governance/Council
Version	Version 4
Date in force	May 2024
Planned review	May 2026

Purpose

This Delegation of Authority Policy sets forth the principles, limitations, and procedures governing the delegation of authority from the Council of internetNZ to the Chief Executive.

Policy Statement

This Policy is designed to ensure efficient decision-making and maintain organisational integrity.

Delegation of Authority

General Authority

The Council delegates authority to the CE to manage the day-to-day operations and make decisions necessary for the administration of the organisation's affairs within the budget approved by the Council. This includes, but is not limited to:

- Operational and Risk management
- Financial transactions within budgetary limits
- Employment decisions
- Communications, marketing and sales initiatives
- Individual Contract negotiations and agreements including renewals within a specified threshold
 - No longer than 5 years and
 - Annual value below \$500,000
- Engagements in international internet governance

Specific Limitations

The CEO shall not have the authority to:

- Alter the mission, vision, or strategic objectives of the Organisation.
- Enter into agreements or incur indebtedness beyond specified thresholds before consulting with the Council on the decision
- Speak on behalf of Council related to matters of Council's decisions or work on governance matters where the President should be the organisation's spokesperson.
- Approve any instrument where the Common Seal shall be affixed to

Responsibilities of the CE

The CEO is responsible for:

- Ensuring that all decisions made under this delegated authority are in the best interests of the organisation and abide by the governance policies in place.
- Reporting regularly to the Council on the key decisions made under this delegation and their impact on the organisation.
- Seeking Council Approval where required by the limitations set forth in this Policy.

Links

- [Governance Charter](#): See section on "Council-Chief Executive Interrelationship Policies".