Instructions for Grantees

This form is designed to help us understand the challenges, triumphs and insights you experienced and gained while running your funded project/program. Please be frank – while we absolutely want to know about and celebrate your successes, it's just important to us that we understand what did not work so well. This will help us to learn what we and others could do differently next time.

You must complete and submit this form no later than the date stipulated in your funding agreement. However, should you not be able to meet the deadline please contact Gertrud to arrange an alternative date. If you fail to do so you may not be eligible to apply for further grants from **InternetNZ**.

The completion of this form should be overseen by someone with an intimate knowledge of the funded project/program.

Mid-project Report

Project Title
Building Digital Well-Being: A Community Pilot in Hutt City
This question is read only.

Amount of funding granted from InternetNZ?
$21,000.00
Must be a dollar amount.

Please provide a short summary of the work that has been completed as part of this project/research
Our goal for this programme is to pilot a new digital inclusion initiative with 300 families, half in Hutt City and the other half in other areas. We have assigned places as follows:

Hutt City 150

Kawerau/Murupara 70

Haeata Campus, Aranui, Christchurch 80

As at 25 October, 122 families have registered for the programme and 115 have completed their Digital Licence (38%). All families who have completed the programme have received a refurbished Surface PRO tablet computer. The Digital Licence, while aimed at intermediate level students, is proving to be relevant for adults in improving their confidence in staying safe online and keeping their children safe.

At the time of our bid, we had sourced 140 donated Surface PROs; since the start of the programme we have sourced a further 160 donated units. The total value of this equipment is $150,000. This means that all 300 families will receive a device on completion of the programme; this has created the expected incentive for families to work through and complete the programme (involving 8 hours of learning over two days or four weeks).

27 of the 115 families did not have access to an internet connection at home and have been signed up with the Spark JUMP initiative (total in kind value of $2970 to date).

The cost of trainers for delivering the programme is being met by our partners (total in kind value of $7,590 to date).

DIAA is also providing project management support as part of a Community Lottery Grant ($3,833 to date) and JUMP support as part of a Spark Foundation grant ($1620 to date).

Describe the 'who, what, where, when and why' of your initiative

When do you anticipate that your project will be completed?
29/02/2020
Must be a date.

Milestones

What have been the major achievements/steps (i.e. milestones) involved in delivering your project to date?

Milestone	Description
Pilot Design	Digital wellbeing programme developed with flexible delivery options: 2-day wananga; 4-week option (2 hours per week); 3-month option (personal tutors)
Implementation - Phase 1	Our goal was to reach 100 families in each school term, starting Term 2. The first course did not start until 13 July 2019, 2 months later than planned.
Implementation - Phase 2	By the end of Term 3 2019, 115 families had completed the programme.
Implementation - Phase 3	We are expecting a further 100 families to complete by the end of December 2019.
Evaluation	The final 100 families will complete during Term 1 in 2020. An evaluation report will be completed by the end of February 2020
e.g. planning; major activities; evaluation	

What findings have you made so far?
The programme is directly addressing a community concern about staying safe online. The incentive of a digital device is ensuring a 100% completion rate.

What (if anything) did you change in your approach and practices as your project/ program/initiative proceeded, and why?
Our original plan was for children to work with their parents in completing the programme. While this has been achieved for some families with the weekend wananga approach, some participants have preferred a learning environment where there children are not present. So we relaxed the requirement for parents and children to learn together.

We may use this information to help inform others undertaking similar work

Financial Report

* indicates a required field

Project Income & Expenditure

Please provide details of any project income (funds received) and project expenditure (funds spent) to date.

Use the 'Notes' column to provide any additional information you think we should be aware of.

Income Description	Income Type	Confirmed Funding?	Income Amount ($)	Notes
InternetNZ	Philanthropic Grants *	Confirmed *	$21,000.00	Received with thanks
DIAA - Stepping UP	In-kind support	Confirmed	$10,000.00	
Hutt City - trainers	In-kind support	Confirmed	$10,500.00	
Hutt City - facilities	In-kind support	Confirmed	$9,000.00	
Government agencies	In-kind support	Confirmed	$170,000.00	
Spark Foundation	In-kind support	Confirmed	$2,970.00	
Other regions	In-kind support	Confirmed	$8,500.00	Haeata Campus and Te Aka Toitu
DIAA - JUMP support	In-kind support	Confirmed	$1,620.00	

Expenditure Description	Expenditure Type	Expenditure Amount ($)	Notes
Digital Licence Fees	Project and Production *	$1,402.00	
Tutor Fees- Direct	Project and Production	$2,174.00	
Computer Refurbishment	Infrastructure and/or Hardware	$9,989.00	

Project Management	Project and Production	$6,393.00	
Facilities Hire	Infrastructure and/or Hardware	$3,000.00	
Donated computer equipment	Administrative and Infrastructure	$170,000.00	
JUMP Management	Project and Production	$1,620.00	
JUMP connections	Project and Production	$2,970.00	
Meetings & Events	Advertising and Promotion	$667.00	
Tutor fees- In kind	Project and Production	$7,590.00	

Income and Expenditure Totals

Total Income Amount

$233,590.00
This number/amount is calculated.

Total Expenditure Amount

$205,805.00
This number/amount is calculated.

Income - Expenditure

$27,785.00
This number/amount is calculated.

Have you experienced any issues with your intended project budget to date? If so, please explain reasons for any major variances or for providing incomplete information:
We have managed to secure 300 donated Surface PRO tablet computers (original plan was for 140). The market value of each unit is around $500. This has created a significant boost in total project income, but as this is in-kind value, the income is matched by an equivalent expense.

Certification and Feedback

Feedback

You are almost at the end of our application process. Before **Submitting** your application, please take a few moments to provide some feedback.

Please indicate how you found the acquittal process:
○ Very easy   ● Easy   ○ Neutral   ○ Difficult   ○ Very Difficult

How many minutes in total did it take you to complete this form?
100
Estimate in minutes (i.e. 1 hour = 60 minutes)

Community Projects 2018/19
Community Projects mid-year report
Application CP000452018/19 From Ms Sue Kini
Form Submitted 25 Oct 2019, 9:29am NZDT

Please provide us with your suggestions about any improvements and/or additions to this form that you think we need to consider: