

- Ongoing one-on-one meetings with Councillors
- Preparation of terms of reference for the review of community funding
- Assisting in preparations for Council workshop on CE recruitment
- Completing one-on-one meetings with all staff
- Ongoing stakeholder outreach efforts
- Initial consideration of internal policy framework needs
- Understanding and clearing the backlog of outstanding Council actions

Priorities for the next two months

Operating Team

I am assuming for planning purposes a two-month horizon. For the team as a whole, the following matters will be pressing in that period:

- Planning for NetHui in July, and the ANZIAs later in the year
- Business and work planning for 2013/14
- Developing a coalition in response to the Telecommunications Act review
- Preparations for Internet Governance events in Europe in May
- The review of community funding
- The audit for 2012/13
- Implementing the investment decisions made in February
- New ways for members to engage with policy work at InternetNZ

Chief Executive

The following are the areas that I will focus on as CE from now until the end of May (subject of course to new matters arising that require a change in priority). Note that the time period could include handover to a permanent CE, depending on the pace of the recruitment process.

- Completing one on one conversations with all Council members
- Finalising 2013/14 Budget and Business Plan and translating this into work plans for all staff and contractors
- Ongoing stakeholder outreach and relationship building
- Understanding and analysing stakeholder perceptions of InternetNZ and how we should respond to these
- Conducting annual staff appraisals and remuneration reviews
- Evaluating the overall posture of InternetNZ's communications effort, including the nature of the brand
- Developing with group CEs a coherent international engagement strategy to work through with Council at the May meeting

- Evaluating InternetNZ's presence in Auckland and options for collaboration with other organisations to strengthen our understanding of that region
- Developing the internal operating policies framework

Other things I intend to progress if time allows include:

- Developing ideas as to how we may advance work on the economic impact of the Internet
- Understanding and responding to the Council's need for support and engagement from the CE and operating team
- Developing initial thinking on a road-map for a new permanent CE – how their induction can best be structured
- Assessment of the operating team's capacity to deliver the planned work programme

Other matters

- I am working with Ellen to identify needs for an Auckland office and the resource implications this would have.
- I will attend the CommsDay summit in Sydney 8-10 April.
- Intra-group relationships appear to be harmonious and I have nothing to raise regarding the subsidiaries.

Jordan Carter
Chief Executive (Acting)
15 March 2013



Operations Update

Author: Operations Team

Purpose of paper: Share work done by team members 22 Feb – 22 Mar 2013

Introduction

This paper is now separate to the CE's report and gives a snapshot of what team members are focused on – primarily for the period since the last Council meeting.

This is presented by team member, in no particular order.

Staff

Campbell Gardiner

Community Investment Funding Round:

The Stage 1 applications have been assessed, with 16 applications shortlisted. Those shortlisted have now been asked to supply InternetNZ with detailed proposals (due 18 March) after which time, recommendations for funding will be made.

IPv6 CIO Luncheon:

This luncheon - sponsored by InternetNZ and organised by Fairfax Business Media / CIO Magazine - will be held on 16 April in Auckland. Planning is being progressed. The target audience is top-tier CIOs. Murray Milner (NZ IPv6 Task Force) and Dean Pemberton (INZ Technical Policy Advisor) will deliver 4 key messages - IPv6 is real and here; IPv6 is essential for reaching the entire Internet; IPv6 is now the default (training) protocol; If you do IPv6 right you can minimise your investment. REANNZ is also being approached to present, giving an user-case perspective.

Website IA Project:

Respected Wellington-based IA firm Optimal Usability has been commissioned. We are working closely with Optimal on the 'discovery' phase of the project, incorporating initial feedback on the website from stakeholders and a user survey currently underway. Next steps are digesting feedback from the user survey (post 12 April) and shaping new website structure based on that intelligence.

ANZAs:

Date (17 September) and venue (Te Marae, Te Papa) are now confirmed. The ANZAs website has been updated and the 'registration pack' for this year's awards has been finalised and published. Formal entries will open 1 May and close 28 June. A direct-marketing campaign to encourage New Zealand entries is planned, alongside more-standard press

release and social media activity.

Krystal Waine

NetHui:

Planning is on schedule.

Key milestones that have been achieved:

- Expressions of Interest form on website, past attendees have been e-mailed to provide us with ideas of what they would like to see at NetHui
- Sponsor prospectus produced
- Michelle A'court has been booked to MC event

Currently working on the next milestone of opening registrations on the 8 April.

ANZIAs:

Venue has been booked as per Campbells comment. Currently sourcing quotes for AV and room theming.

APRICOT 2016

In discussion with SkyCity as a venue option for the conference. Will also be looking at AUT for the workshop component.

Other Events

- Working with Susan on the Parliament Internet Forum
- Members engagement meetings being hosted around the country - Dunedin and Christchurch had a great turn out - at least 20 at each event.

Ellen Strickland

WSIS+10 and IGF Meetings

Acted as Resource Person and on core organising team for WSIS+10 meeting, in the area of remote participation. Successful side meetings and engagement with ISOC, Civil society MAG members, ICANN NCUC, GIGANet (IG academic research group) and other regional and national IG initiatives.

Web Foundation Meeting

Met with Rosemary Leith (follow-up from TBL visit) and the programme coordinator of the Web Index to discuss potential collaboration with InternetNZ around analysis and 'next steps' around how NZ, as a case study/pilot of collaboration for the Foundation, might improve impacts and take up the opportunities of the Internet. A strong potential relationship and exploring options and possibilities.

Internet Research

Met with London School of Economics head of Internet and Media Policy teaching, Robin Mansell. Met with a Masters student on her project on NZ approach to spectrum and a

situational analysis of Maori spectrum issues, have offered contacts and information, as well as the potential for NetHui to be a research opportunity for the project.

NetHui

- Programme development process on schedule and in full swing.
- Call for EOI out now and accessing and contacting as they come in.
- Next month will have draft programme out: advisors, facilitators, key component coordinators all contacted and have ongoing meetings.
- Volunteers, community groups and component organisers being activated and coordination plans being developed.

Strategic Partnerships

Met with 2020 and Creative Commons on Strategic Partnership proposals. Finalising details of proposed arrangements for Council. Working with NetSafe and WIP on proposals as well, with meetings on Monday 18 March to discuss detail, to be finalised before Council meeting.

Susi Cosimo

Members

Annual membership renewal notices have been sent this week. We've taken the opportunity to also send messages to all members - including to those whose memberships are not due to expire.

Susi is initiating various pieces of membership development work. This includes practical steps identified as weak areas (such as mailing list/membership database integration) through to research of other membership organisations. This research is anticipated to fuel many ideas for membership development projects.

Susan Chalmers

WSIS+10 & IGF Meetings

Engaged with key stakeholders (ISOC, APNIC, Google, civil society, MAG members and staff), participated in drafting the outcome document for the event, moderated a panel on online copyright enforcement, cultivated support for my MAG nomination, participated in the MAG consultation, observed the MAG meeting. Please consult the Trip Report for further information.

Trans Pacific Partnership, FairDeal Coalition

At time of writing, currently in negotiations with a handful of international allies to broaden the FairDeal coalition and dramatically increase its visibility (meeting to take place Feb 21st), strategic discussions with key stakeholders on how to proceed, monitoring 16th round of negotiations in Singapore (recently concluded).

Generic Top Level Domain Submission

Worked with DNC and NZRS on InternetNZ's submission to ICANN's consultation on

“closed generic” gTLDs. Submission available here: <https://internetnz.net.nz/our-work/submissions/Submission-ICANN-Closed-Generic-gTLD-Applications>

UBA Cross- Submission and Telecommunications Act Review

Kept abreast of our cross-submission on unbundled bistream access pricing and contributed to planning process for the strategy we will employ in approaching the Telco Act review.

Copyright Tribunal

Continued watching brief on Copyright Tribunal decisions and consolidated first two judgments into an analysis. Blog post here: <https://internetnz.net.nz/news/blog/2013/Early-Lessons-Copyright-Tribunal>. TechDirt picked up the blog: <http://www.techdirt.com/articles/20130221/08042322056/early-lessons-new-zealands-three-strikes-punishments.shtml> This has led to an increase of visits to our website.

Victoria University Wellington E-Commerce Law Introduction

InternetNZ sponsors a prize for academic excellence in this course. Gave a 20-minute talk to students on the work of InternetNZ.

Parliamentary Internet Forum

Worked with MPs from National, Labour and Greens to organise the inaugural Parliamentary Internet Forum, taking place on March 20th. Peter Dengate Thrush will discuss Internet Governance with the crowd.

Member Meetings, PAG Revamp

Attended all member meetings and sought the views of members on how to improve the PAG. Currently working on proposals for the “PAG Revamp”. Dual objectives of this revamp are making PAG more enjoyable for participants and getting better advice out of participants.

Mary Tovey

Budgets

Working on revised budgets, due to the correction needed for the dividend figures, reworking the 3 yearly cash flow as a result of changes, producing a new report for the March council meeting.

February Reports

Reconciliations of Balance Sheet accounts for both INZ and DNCL, in preparation for the February financial reports. Prepare reports within the accounting systems for both entities, then produce the reports, including cash flows for February.

Year-end Preparation

Debtors follow-up for INZ, NZNOG, NZITF, send documentation to Curtis McLean for calculation of the year end depreciation, start calculating the year end adjustments.

Year end

Prepare reports, reconciliations and audit file as per year end timetable for Curtis Mclean, and BDO for both INZ and DNCL.

Membership Renewals

Process renewal payments, into accounting system manually as received.

Members Meeting

Attend the members consult meeting next week in Wellington.

NZNOG

Prepare a budget template for Trustees for use with the next conference, as requested, process NZNOG tax return for year end as needed.

DNCL

Consolidate DNCL payroll files before year end, train Dylan on year end processes, file Tax returns as needed.

NZITF

Prepare NZITF account in Xero for year end, includes filing tax return as needed, prepare Annual report for auditors.

IPv6

Prepare accounts in Xero for year end, and file tax return as needed.

Contractors**Reg Hammond*****Commerce Commission Submission***

The cross-submission on the Commission's UBA pricing determination was submitted on 1 March. This has been followed up by blogs and media releases. Of greatest concern is the the response of the Government to the Commission's draft decision which would imply that it intends the price of Chorus' wholesale copper broadband services to subsidise the roll out of the UFB by Chorus and that it will intervene in the independent regulatory process to achieve this - see below.. The next stage of the Commission's process will be a conference on 23/24 April.

Review of the Telecommunications Act

As part of its response, following the UBA price determination, the Government has brought forward a fundamental review of the telecommunications regulatory policy scheduled for 2016. This is considered to be "overkill" by almost all of the sector (i.e. industry and user groups). We hosted a meeting of this group under Chatham House Rules on 1 March and subsequently issued blogs and media statement. We are currently discussing with TUANZ the development of a coalition to get the focus of this review narrowed to identification and resolution of a problem - rather than the wide ranging review of the Act that has only been in place since November last year..

Submission to the TCF on the TCF Disconnection Standard

A short submission to the TCF which is attempting to provide a fair and consistent standard for disconnection of consumers for nonpayment of telecommunications services. Currently many operators have their own disconnection standards and processes. We are generally supportive of the proposed code but are seeking more detail on how compliance with the

code will be monitored and enforced.

Auckland City Digital Leaders Forum

Attended this monthly meeting on behalf of Ellen - the focus of the meeting was on leveraging benefits from the roll out of the UFB in Auckland and addressing digital divide issues. There is a proposed Digital Innovation Showcase scheduled for Labour Day weekend in October. InternetNZ sponsorship is being sought.

Dean Pemberton

Bid to host APRICOT 2016.

After a positive meeting with the APIA board in Singapore. Work continues around the preparations for a bid to host the 2016 APRICOT meeting in Auckland. While this is in the early stages, much can be leveraged from the unsuccessful 2014 bid. A meeting between Keith, Jordan, Ellen, Krystal and Dean will be convened soon to establish the next steps

APNIC Public Policy Advisory Committee (PPAC)

Following the inaugural meeting of the APNIC PPAC, a subcommittee was formed to discuss structure, rules, periodicity and function of this group. Dean has been accepted onto this subcommittee and work will begin shortly

APNIC Policy-SIG

Dean is working with Izumi Okutani on a policy proposal to disambiguate certain clauses within the APNIC PDP. A draft will be sent to the Policy-SIG mailing list shortly with the intention that the final proposal be presented at the APNIC36 meeting in Xi'an in August.

InTAC

Dean has developed a rough framework around a possible theme for this years InTAC conference. It has been distributed to a limited audience and will be opened up for wider comment next week. Following that discussion, it should be possible to move forward with organising the conference.

Consent agenda items



22 February 2013

MINUTES OF COUNCIL MEETING

Status:	Draft
Present:	Frank March (President), Donald Clark, Michael Foley (<i>video</i>), Neil James, Hamish MacEwan, Dave Moskovitz, Nat Torkington (<i>video</i>), Brenda Wallace, Michael Wallmannsberger, Lance Wiggs
In Attendance:	Jordan Carter (CE (Acting)), Susi Cosimo, Maria Reyes (minute taker), Joy Liddicoat (DNCL Chair), Richard Currey (NZRS Chair) (<i>video</i>), Jay Daley (NZRS CE).
Meeting Opened:	The President formally opened the meeting at 12.38pm

1. Apologies

Apologies received from Cr Baddeley and Cr Martin.

2. Strategic Planning Framework

Jordan Carter gave a brief summary of his papers.

It was noted that the dates for the Members engagement meetings had been changed and they are now going to be held in March instead of February.

The President noted that the strategic planning framework paper has been previously circulated by Vikram Kumar in December, but since then the paper has been updated and the President asked whether there are any concerns from Council on the paper itself or the recommendations raised in it.

- RN 10/13:** That Council agrees the process for Strategic and Business planning set out in sections 2-4 of this paper.
- RN 11/13:** That Council notes the schedule for Strategic and Business planning set out in section 5 of this paper.
- RN 12/13:** That the Chief Executive consults with NZRS and DNCL as to the interactions between the planning process set out in this paper and the subsidiaries' own planning processes, and report any issues arising and any consequential changes required to this process to the Council at the May 2013 meeting.

(President / Cr MacEwan)

CARRIED U

3. Strategic Discussion

Council went into committee at 12:50pm – 1:04pm

The President noted that Council went into committee to discuss a draft internal staff document looking at the development of a strategy which will be taken into account in presentation to members. A further outcome was that the existing documents will be taken forward pending the new strategy planning process for 2013/14.

Draft Strategy

A suggestion was made around finding an alternative term for the word “Can-do” under ‘Values’ in the Core Elements. The word doesn’t seem to fit with the rest of the wording in that section. Jordan advised that he welcomes any suggestion from Council for a better term to replace this.

Cr Wiggs raised an issue that “access” seems to be missing in the Draft Strategy and whether this can be added in the Vision or Mission statement. He also added that “Access” has been one of the big themes that came out after the NetHui South. After a brief discussion, it was agreed that this can be discussed further at the October Strategy meeting.

RN 13/13: That Council adopt the Vision, Mission and Values set out in this paper as elements of InternetNZ’s strategy, for consultation with members in March and agree to review these again at the October Strategy meeting.

(President / Cr Moskovitz)

CARRIED

Against: Cr Wiggs

AP 04/13: Jordan to finalise the SWOT analysis for the members’ engagement meetings.

AP 05/13: Jordan to provide a one-page summary to Council re Susan’s work around the policy issues for consultation.

Council took a break at 1:12pm and reconvened at 1:41pm

Cr Foley (video), Cr Torkington (video), Richard Currey (video), Jay Daley and Joy Liddicoat joined the meeting at 1:41pm.

4. Joint .nz 3rd Quarter Report

Joy Liddicoat gave a brief summary of the report and noted that this was the third joint .nz report from NZRS and DNCL. They are now thinking of developing a think-piece for the Strategy Day building on this work and also considering how the group can engage with Council more in terms of the joint reporting in longer term.

The President commented that there could be an addendum in the report where DNCL is specifically reporting on the Service Level Agreements (SLA). Joy replied that this might be something that DNCL can have a look at.

The President suggested that as well as the current reporting on ICANN in the quarterly report, which can be some months behind, it would be ideal to have a “catch-up sketch” as an addendum to the quarterly report. Joy advised that they tend to report around the ICANN meetings and not on the ICANN work programme so this might be something that they can think about. Joy

also mentioned that the ICANN update is part of DNCL's monthly report so a report can be sent out earlier if required.

Cr Clark raised a question around the spread of registrars and whether there is a dominant player among the top registrars. Joy responded that there is a healthy competition among registrars even those belonging to the top level. In follow up, Cr Clark asked whether we have a sense of how many registrars we want. Joy advised that we do not set a cap for the number of registrars. When asked for the registry view, Jay noted that the registrar market is competitive and that it would not be appropriate for the registry to try to decrease or increase the number of registrars.

Cr Torkington asked whether DNSSEC is being actively promoted to registrars. Jay advised that NZRS are meeting with registrars to understand their posture on DNSSEC. The feedback so far is that many of them see it as requiring high capital expenditure with limited demand and they are not yet willing to invest in it. There are discussions within government on mandating DNSSEC within .govt.nz which will encourage some registrars to implement in order to tender for that business. Internationally, the only two countries – Netherlands and Czech Republic – that have significant DNSSEC uptakes have paid for it by offering financial incentives to registrars.

A follow-up question was asked as to whether these two countries were able identify and share the benefits from having many people using DNSSEC. Jay replied that in Sweden, where there is a modest but growing uptake of DNSSEC, they have started to provide research looking at vertical markets within Sweden such as the banking sector and their overall Internet security posture and DNSSEC is a key part of that.

The President asked whether as part of the process for reviewing the domain name fee, a proposal can come from the subsidiaries to have a differentiated charging in order to encourage take-ups of DNSSEC within New Zealand. In response, Jay advised that this has not been discussed yet but they would take this into consideration.

RN 14/13: That the .nz third quarter ended 31 December 2012 report be received.

RN 15/13: That the DNCL third quarter ended 31 December 2012 report be received.

RN 16/13: That the NZRS third quarter ended 31 December 2012 report be received.

(President / Cr Wallace)

CARRIED U

5. Subsidiary Statements of Expectations

The President advised that there's been a modification on the Subsidiary Statements of Expectations (SoE). The change made was around the wording in paragraph three and that this has been sent to Debbie and Jay for their review. The President added that both Jay and Debbie were happy with the changes and they advised that they will discuss it with their Boards.

Since then, the President advised that he hasn't heard back from both subsidiaries so he asked Jay and Richard whether there are any further comments/feedback from NZRS and DNCL Boards regarding the changes in the SoE. Jay advised that the DNCL Board is happy with the changes but mentioned that there was a discussion within the Board on whether paragraph three is really necessary. But generally, they are happy with the statement and they are comfortable with the expectation that DNCL will work jointly with NZRS to develop a joint three-year strategy.

Richard advised that the NZRS Board is happy as it is.

RN 17/13: That Council agree the attached Statement of Expectations for the financial year 2013/14 for DNCL and NZRS, and direct the President to write to the boards of each with this information.

(President / Cr Wallace)

CARRIED U

AP 06/13: The President to write to NZRS Board and DNCL Boards re Subsidiary Statement of Expectations for the financial year 2013/14.

A suggestion was raised regarding having a Council alone time with the three Chief Executives, with or without the subsidiary Chairs. This can be held when NZRS and DNCL are invited to the Council meeting. The group can go into committee for a brief period and then resume the normal meeting with the report updates from the subsidiaries.

Joy advised that she welcomes this suggestion and thinks that this would be a good opportunity for the subsidiaries to touch base with the Council as a group. Richard noted that it is appropriate that the Chairs be invited to this as well.

The President noted that for the next Council meeting agenda, a schedule will be added for a 15-minute Council-alone time immediately following lunch to include the Chief Executives and Chairs of the subsidiaries along with InternetNZ's Chief Executive.

Jay Daley and Richard Currey left the meeting at 2:12pm

6. 2013/14 InternetNZ business plan and budget

The discussion looked at the previously circulated Goals and Priorities for InternetNZ (December Council), as well as the template for the coming year's Business Plan. Jordan advised that the Business Plan paper is a continuation of what Vikram Kumar had started prior to his departure at InternetNZ at the end of last year (the mid-year update, as circulated to Council in December 2012). Vikram drafted this paper as an outcome to what was discussed at the Council Strategy Day held in September 2012 as well as including his own thinking. Jordan advised that the Business Plan document as such simply shows the intended format of the paper – the content is that of the current year plan at this point, and so further discussion is not required.

Cr Wiggs raised some issues around the priorities and advised that it would be better to focus on the goals instead.

Cr Torkington commented that the priorities are inward focused and less about policy-areas and threats that we might tackle.

The President suggested for Council to sign-off on the strategic goals and ask Jordan to prepare a new set of priorities in line with the discussion at this meeting and send it to Council for comments prior to discussing it with the members.

AP 07/13: Jordan to prepare a new set of strategic goals and priorities in line with the discussion at the February Council meeting and send draft to Council for review prior to the members' consultation.

2013/14 Budget

Jordan spoke to his report and highlighted the changes in the budget as noted in the paper.

Cr Clark commented that although he welcomes having a specific line in the budget making a provision for the hosting of major events, he advised that there should be a clear understanding written down that to some extent this will be a liability cover as much as an actual spending cover and it's important to set this expectation.

Jordan advised that the idea of anticipating the major spend is for InternetNZ to be prepared, and undertook to develop a policy on how the line would be operated for the next Council meeting to consider.

The President summarised the discussion and noted that there was no strong objection from Council to what was being proposed but there is an issue around the lack of strategic backing as noted in the earlier discussion.

RN 18/13: That Council approves the 2013/14 a draft operational budget of \$3.402 million and capital budget of \$116,000.

(President / Cr MacEwan)

CARRIED U

RN 19/13: That Council notes that it will receive feedback from members during engagement sessions in March 2013, and that this will lead to a revised Budget being prepared for adoption at its next meeting.

(President / Cr MacEwan)

CARRIED U

AP 08/13: Jordan to develop a policy regarding the use of the major events budget line, have it checked by the Investment Committee, and submitted to Council for discussion at the March Council meeting.

Joy Liddicoat left the meeting at 2:45pm.

ANZIAs / Australia New Zealand Internet Governance Forum (ANZIGF)

After Jordan gave a summary of this paper, Cr Wiggs asked whether ANZIAs (Australia New Zealand Internet Awards) can be done at NetHui. Jordan replied that there will not be enough time to prepare for the ANZIAs if this will be held on the same period as NetHui and also, that date does not suit the Australian organisers.

Jordan added that with regards to the proposed dates, it appears it might be impossible to organise an ANZIGF but would still use the opportunity to bring together a high level discussion between Australia and New Zealand around Internet governance (such as having a NetHui-style forum).

RN 20/13: That Council approve InternetNZ hosting the ANZIAs in Wellington 2013 in conjunction with a NetHui-style event.

(Cr Wiggs / Cr Wallace)

CARRIED U

RN 21/13: That Council approve a budget limit of \$100,000 (gross) for both events, to be funded from the budget line proposed to Council for hosting major events.

(Cr Wiggs / Cr Moskovitz)

CARRIED U

Council took a short break at 3:03pm and reconvened at 3:14pm

Community Funding

Council went into committee at 3:14pm to 3.38pm

The Council went into committee to discuss the Community Funding relationships and the following are the outcomes of the discussion:

RN 22/13: That Council agrees to a full review of community funding at InternetNZ.

RN 23/13: That Council require provision of a terms of reference and approach to the review to be submitted for online agreement by Wednesday 6 March 2013.

RN 24/13: That Council set a limit of \$50,000 for the grants process for the first quarter of 2013/14 (1 April – 30 June 2013).

(President / Cr Torkington)

CARRIED U

RN 25/13: That Council empower the Chief Executive and team to negotiate (**but not sign**) one-year strategic partnership with 2020 Communication Trust, to the budget limits set out, and invite those partners to meet with Council at a subsequent meeting.

(President / Cr Wallace)

CARRIED U

RN 26/13: That Council empower the Chief Executive and team to negotiate (**but not sign**) one-year strategic partnership with Creative Commons, to the budget limits set out, and invite those partners to meet with Council at a subsequent meeting.

(President / Cr Moskovitz)

CARRIED U

AP 09/13: Jordan to negotiate with 2020 Communication Trust, Creative Commons and NetSafe on the funding and proposal, and provide feedback at the March Council meeting.

Cr MacEwan left the meeting at 3.31pm

Cr Moskovitz left the meeting at 3:38pm

7. Investments Strategy

Jordan gave a brief summary of the paper and highlighted the recommendations that were included in the paper.

It was noted that the last resolution cited in the paper was withdrawn as the debate can better occur later.

RN 27/13: That Council authorise the Chief Executive to conduct a brief review of the proposals from the intended investment funds managers and ascertain their continued interest in working with InternetNZ.

RN 28/13: That Council authorise the investment of \$500,000 with each provider, subject to their proposals remaining available.

RN 29/13: That Council authorise the Chief Executive to work with the Investment Committee as required to implement the investment approach in a timely manner.

RN 30/13: That the Chief Executive report back to Council on a quarterly basis on the progress of these investments, and informally on a monthly basis to the Investment Committee.

RN 31/13: That the Investment Policy be changed on a temporary basis (until 30 June 2013) such that it allows a maximum overall exposure at any one financial institution of \$1.25m.

(Cr Wiggs / Cr Clark)

CARRIED U

8. Group Financials

RN 32/13: That the third quarter ended 31 December 2012 consolidated group financial statements be received.

(President / Cr Wallace)

CARRIED U

9. Grants

The President noted that the high number of declined applications indicates that we may be attracting the wrong set of people to apply, and that this needs to be addressed.

RN 33/13: That Council note the decisions made regarding the community funding requests since the October Council meeting.

(President / Cr Clark)

CARRIED U

- RN 34/13:** That the minutes of the meeting held on 22 January 2013 be received and adopted as a true and correct record, and that the following reports are received:
- Ratification of minutes: 22 January 2013
 - Outstanding Action Points report
 - Evotes ratification.

(President / Cr James)

CARRIED U

Evotes

There have been four e-votes conducted since the last Council meeting on 22 January 2013.

Evote:		For:	Against:	Abstain:
170120131	<p>THAT the following reports/papers be received:</p> <ol style="list-style-type: none"> DNCL 2nd Quarter Report noting that the DNCL board have approved their Business Continuity Plan. Joint DNCL and NZRS .nz 2nd Quarter Report. NZRS 2nd Quarter Report. The letter from NZRS regarding the results of an independent review of their Business Continuity Plan. 	Donald Clark Neil James Hamish MacEwan Michael Foley Dave Moskovitz Frank March Michael Wallmannsberger Jamie Baddeley Lance Wiggs Brenda Wallace Jonny Martin Nathan Torkington		
170120132	<p>THAT the second quarter consolidated financial statements be received.</p>	Donald Clark Neil James Hamish MacEwan Michael Foley Dave Moskovitz Frank March Michael Wallmannsberger Jamie Baddeley Lance Wiggs Brenda Wallace Jonny Martin Nathan Torkington		
170120133	<p>THAT the following reports be noted:</p> <p>Financial report to 30 September 2012. Financial report to 31 October 2012.</p>	Donald Clark Neil James Hamish MacEwan Michael Foley Dave Moskovitz Frank March Michael Wallmannsberger Jamie Baddeley Lance Wiggs Brenda Wallace Jonny Martin Nathan Torkington		

28012013	THAT the 2013 InternetNZ AGM be held on Monday 8 July.	Nathan Torkington Donald Clark Frank March Brenda Wallace Neil James Dave Moskovitz Michael Foley Jonny Martin Hamish MacEwan Jamie Baddeley Lance Wiggs Michael Wallmannsberger		
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10. Remuneration Review

The President noted that the interim report circulated to the Council is not a final report so any comments/feedback from the Council can be forwarded to the President. He also mentioned that it is critical to have a decision around this so this can be taken to members at the Annual General Meeting this coming July.

AP 10/13: Cr Wallmannsberger and Cr Clark to draft a summary of recommendations for Ron Hamilton regarding the Remuneration Review report, and send the draft to the President by end of May 2013.

11. Other Business

Feedback from Council regarding the meeting were:

- A busy meeting but Jordan has a good sense of how to bring things to Council's attention.
- There a lot of untackled incomplete projects.
- Meeting went well and appreciate the full disclosure.
- Liked the language of the reports.
- It's nice to have more CE-voice versus just the Chair.
- It would be good to address the problems with the video conferencing to improve connection for those attending remotely.
- It's good to hear the issues surfacing and good to hear feedback/opinions from CE around these issues.
- Discussions aren't going in circles so much this time.
- The meeting is more organised and electronic copies of Council papers are in-sync with the printed copies, therefore it was easy to navigate through the pages.

Cr Clark advised that one thing to consider that might help improve with the remote connection is to look at getting a new license for multi-user Skype or Google hangout as this can cope with low-quality networks better.

Next Meeting: The next scheduled Council meeting is 22 March 2013.

Meeting Closed: The meeting closed at 4pm.

Signed as a true and correct record:

Frank March, CHAIR

Action Point Register

	Action	Who	Status	Due by	Comment
December 2011					
AP 65/11	The President to commence the process for a review of Director's remuneration and provide an update at the February October Council meeting.	President	In progress	March 2013 Council meeting	The President advised that Ron Hamilton has agreed to complete the Director's remuneration review. The President intends to initiate this by next week and he will be in touch with the Councillors regarding the review. The aim is to have any changes in the remuneration to take effect after the next AGM.
AP 67/11	InternetNZ to consider becoming a member of the Maori Internet Society and encourage the Maori Internet Society to become a member of InternetNZ.	InternetNZ	In progress	May 2013 Council meeting	The Action Point is to be marked as ' for review in one year (May 2013) '.
January 2013					
AP 02/13	Cr Torkington to arrange a meeting for Jordan with the relevant staff at National Library regarding the APLM project.	Cr Torkington	In progress	February Council meeting	
AP 03/13	The President to send the revised timeline for the recruitment of the Chief Executive (as modified from the discussion at the Council-alone time) to Council for comments and feedback.	President	In progress	February Council meeting	
February 2013					
AP 04/13	Jordan to finalise the SWOT analysis for the members' engagement meetings	CE	In progress	March Council meeting	
AP 05/13	Jordan to provide a one-page summary to Council re Susan's work around the policy issues for consultation.	CE	In progress	March Council meeting	
AP 06/13	The President to write to NZRS Board and DNCL Boards re Subsidiary Statement of Expectations for the financial year 2013/14.	President	In progress	March Council meeting	
AP 07/13	Jordan to prepare a new set of strategic goals and priorities in line with the discussion at the February Council meeting and send draft to Council for review prior to the members' consultation.	CE	In progress	March Council meeting	
AP 08/13	Jordan to develop a policy regarding the use of the major events budget line, have it checked by the Investment Committee, and submitted to Council for discussion at the March Council meeting.	CE	In progress	March Council meeting	
AP 09/13	Jordan to negotiate with 2020 Communication Trust, Creative Commons and NetSafe on the funding and proposal, and provide feedback at the March Council meeting.	CE	In progress	March Council meeting	
AP 10/13	Cr Wallmannsberger and Cr Clark to draft a summary of recommendations for Ron Hamilton regarding the Remuneration Review report, and send the draft to the President by end of May 2013.	CR Wallmannsberger Cr Clark	In progress	May Council meeting	

Events Matrix

Events Matrix (For Council's information)

MONTH	InternetNZ	Relevant NZ Conference & Events	International Conference & Events
2013			
April	[Potential Internet Economy round-table]	IPv6 CIO Luncheon 16 April	ICANN Meeting Beijing, China 6-14 April Pacific IGF (TENTATIVE / TBC) PITA AGM Apia (TENTATIVE / TBC)
May	Council Meeting 10 May	FutureGov Conference Wellington 28 May	WTFP/ITU/WSIS+10 Geneva 11-19 May
June			
July	NetHui Wellington 8-10 July AGM Wellington 8 July		ICANN Meeting Durban, South Africa 12-19 July ACCC Regulatory Conference Brisbane, Australia 25-26 July

Events Matrix (For Council's information)

MONTH	InternetNZ	Relevant NZ Conference & Events	International Conference & Events
2013			
August	Council Meeting 2 Aug		ISOC Board Meeting Berlin 2 - 4 Aug APNIC 36 last 2 weeks Aug (TBC)
September			Asia-Pacific IGF Seoul, Korea 4-6 September
October	Council Meeting 18 October		Global IGF, Bali 22-25 October (Unconfirmed)
November			ICANN Meeting Buenos Aires, Argentina 17-21 Nov ISOC Board Montevideo 22-25 Nov
December	Council Meeting 13 Dec		



ADMIN PAPER
FOR INFORMATION

COUNCIL MINUTE TERMINOLOGY

- Agree** “That Council agree...” this is usually followed with a specific decision, policy position or course of action.
- Adopt** “That the report be adopted.” When Council adopts a report or paper, it is accepting that the contents of the document, including any recommendations, are agreed with and become the InternetNZ position and action plan.
- Amend** “That Council amend” This term is for a resolution that seeks to amend a proposed resolution, and should set out clearly what is to be deleted and what is to be added.
- Receive** “That Council receive...” This is a neutral term which captures for the record that a report, document, proposal etc has been noted by the Council. It does not imply that any recommendations in the proposal are to be acted on: that would require “adoption” as well.