

MINUTES

COUNCIL MEETING

Status:

Final

Date

11 October 2019, 8:45am

Present:

Jamie Baddeley (President), Joy Liddicoat (Vice President), Don Stokes, Sarah Lee, David Moskovitz, Richard Hulse, Kate Pearce (video) and aimee whitcroft.

In attendance: Jordan Carter (Chief Executive), Catherine Fenwick, David Morrison, Dave Baker, Kim Connolly-Stone and Diane Robinson (minute taker)

Apologies :

Amber Craig, Andrew Cushen

Meeting opened:

9:51am

Section 1 - Meeting Preliminaries

1.1 Council only (in committee)

1.2 Council and CE alone time (in committee)

1.3 Karakia, apologies, interests register, and agenda review

1.4 Environment Scan

- Online voting - going to get noisy over the next few months.
- Artificial Intelligence Strategy
- Christchurch Call engagement with government
- Dave attended the MBIE digital sector industry transformation plan, that was run by NZTech.

Section 2 - Strategic Priorities

2.1 .nz Registry Replacement Project

Dave gave an overview of this paper and talked through the Governance structure that has been established. The Expressions of Interest is proposed to be released to the market next week.

Noted that the evaluation panel membership includes Keith Davidson, who is a Director of PIR, the registry for .org.

Council commended Dave for an excellent paper.

RN75/19: THAT Council acknowledge and confirm the project goals.

RN76/19: THAT Council acknowledge and confirm the project governance.

RN77/19: THAT Council agree in principle the project approach for market engagement and multi-staged Business Case.

RN78/19: THAT Council acknowledge the cost spent to date and the cost estimates for the EOI market engagement phase.

Block Consent (Cr Hulse / Cr Stokes)
CARRIED U

2.2 .nz Registration Fees Framework Input

David introduced the paper which sets out, at a high level, the proposed approach to making decisions about the price of registration for .nz domain names, and to propose that the price be reviewed in December.

The aim is that this process is undertaken on an annual basis, although it does not mean a price change will take place annually.

Noted that on .nz pricing changes, Council makes the decision based on advice from staff.

RN79/19 THAT Council receive this draft pricing framework for .nz domain name registrations.

RN80/19: THAT staff further develop the framework in response to feedback at this meeting and present it back to Council for adoption inter-sessionally by mid-November.

Block Consent (Cr Lee / Cr whitcroft)
CARRIED U

2.3 .nz Policy: Interim post-Christchurch Policy Extension

The paper proposing an extension of the interim policy change introduced following the Christchurch mosques terrorist attack was taken as read.

RN81/19: THAT Council review the interim changes to .nz policy agreed on 18 April 2019 and extend these for a further six months (until 18 April 2020).

(President / Cr Pearce)

CARRIED U

2.4 Response to the Pickens Review

Jordan presented the draft response, and asked Council for any further input on the approach:

Council agreed the following points to be incorporated or noted:

- Agreed that it was good to respond in a constructive manner and the key points were well written.
- Regarding the section of the report dealing with fees (pages 70-75 and findings 13-17 in report) - InternetNZ should be firmer in its response to this section and state clearly the aspects that were misconceived or incorrect.
- Regarding the promotion of .nz, InternetNZ should be clearer about how it wishes to see this done in future.
- The metrics on competition assessment is flawed and needs further work.

RN82/19: THAT the points proposed, as amended, be formed into a response to the Commission, and that this be sent by staff to the Commission under the President's signature with a request that it be published on DNCL's website alongside the Review and the Commission's response.

(President / Cr Stokes)

CARRIED U

AP23/19 Response to DNCL on the Pickens Review to be sent.

Section 3 - Matters for Decision

3.1 Council Skills and Diversity Matrix

Council discussed the matrix, which sets out the full range of skills, experience, personal and diversity attributes needed for around the Council table. Certain attributes are considered essential for all Councillors, and others are accepted as somewhat specialist.

The matrix is to assist with an assessment of the current Council member skills and will precede any decision about whether to recruit appointed Council members.

Councillors agreed to complete a confidential self assessment online. This assessment will be reviewed at the next Council meeting for any gaps. The results from the online assessment survey will not be published, but a summary of the findings will be.

Council commented:

- The membership has done a good job making sure the Council as a whole is diverse.
- Team player(s) - the Council is working well in this area.
- Independence to include a weighting of Medium.
- Include under Diversity attributes 'religious communities'.

RN83/19: THAT Council approve the Council Skills and Diversity Matrix as updated.

Block (President / Cr Lee)

CARRIED U

AP24/19 Staff to develop an online assessment survey self-assessment Survey and sent out to Council.

AP25/19 Assessment Results (confidential) - report back to Council in December.

3.2 Policies Updates

Two policies were presented to Council for approval. The policies were taken as read.

RN84/19: THAT Council approve the Reporting Cases of Misappropriation.

(Cr Stokes / Moskovitz)

CARRIED U

RN85/19: THAT Council approve the Health and Safety Policy, as amended.

(Cr whitcroft/ Cr Lee)

CARRIED U

The Vice President left the meeting.

Section 4 - Matters for Discussion

4.1 **President's Report**

The President provided a short update that he continues to meet with Jordan Carter on regular basis. David Moskovitz joined the last meeting.

4.2 **Management Items for Discussion**

Council discussed NetHui and provided some feedback:

- Overall the event was great!!
- Some after care to keep the momentum going on the conversations. This is not always best done on the email list.
- The vibe in rooms and in respect to InternetNZ was very strong and positive.
- The communications team are doing a great job.
- Make sure that the facilitators have been adequately trained and can support the principles and style of Nethui.
- Some sessions were a little bit slow to get underway.
- Fantastic diversity and openness.
- More formal content and learning in some sessions.
- Blockchain session - there were requests from attendees for a 101 session.
- The duration of the breaks were good, plenty of time for conversations and networking.

Council would like the new Chief Security Officer Sam Sargent to provide an update on Security Reporting at the December meeting. Jordan outlined that one of Sam's first priorities as part of the Governance strand of his work is to develop appropriate security reporting.

Staff changes and capacity of the engagement team were raised. Jordan advised that further work is underway on this, including as part of our planning process, to ensure there is enough capacity for all areas.

The President commended Jordan on the changes made to Technology Services.

RN86/19: THAT Management Items for discussion be received.

(Cr Lee / Cr Stokes)

CARRIED

AP26/19 Chief Security Officer to report on Security at the December meeting.

4.3 Financial and Budget Update

Catherine summarised her paper, which outlined a high level current year financial performance through to 30 August, and explained how staff have found and incorporated the \$300k of savings required in the Budget across the work of the organisation without impacting any priority projects.

RN87/19: THAT the Budget review and update be noted.

(Cr Hulse / President)

CARRIED

Section 5 - Consent Agenda

5.1 Confirm Minutes of 23 August 2019

5.2 Actions Register

5.3 Membership Update

5.4 E-votes Ratification - None

5.5 Health and Safety and Wellbeing Update

Catherine provided a brief summary:

- No incidents to report since the last Council meeting.
- Still working hard to resolve lift issues.
- Meeting monthly with new property managers.
- This month INZ are focusing on physical wellbeing e.g. walking groups.

5.6 Operational Reports for Quarter

5.6.1 .nz Quarterly Report

5.6.2 Product Pipeline Report

5.6.3 International Engagement Update

Council members noted that where a meeting is outside the quarterly cycle, they would like to see a summary Plan report (the one-page version) to have a sense of broader operational progress and/or issues. Jordan agreed this can be done for out-of-cycle meetings, including December 2019 and February 2020.

RN88/19 THAT Council approve the minutes of the 23 August meeting, as amended.

RN89/19 THAT Council noted the membership update.

RN90/19 THAT the Health and Safety and Wellbeing Update be received.

RN91/19 THAT the Operational Reports be received.

Block Consent (President / Cr Lee)
CARRIED

AP27/19 Demo of Defenz at the next Council Meeting.

Section 6 - Other Matters

6.1 CONTINGENCY (for any overflow)

6.2 Matters for communication – key messages

- Approved .nz registry replacement project
- Diversity Matrix

6.2.1 Communications in general

6.2.2 Upcoming events

6.3 General business

6.4 Meeting review

Next meeting:

The next scheduled Council meeting is Friday 6 December 2019.

Meeting closed: 11.58am