MINUTES OF COUNCIL MEETING

Status:	Final
Present:	Jamie Baddeley (President), Kate Pearce, Dave Moskovitz, Don Stokes, Keith Davidson, Richard Hulse, Amber Craig, Kelly Buehler and Richard Wood *(video)*
In Attendance:	**InternetNZ:** Jordan Carter (Chief Executive), Andrew Cushen, David Morrison, Ellen Strickland, Gertrud Kikajon *(in part)*, Vanisa Dhiru *(in part)* and Diane Robinson (minute taker)
	Elisapeci Wanganivala - INZ Member, Grow Vuna *(in part)*
Apologies:	Sarah Lee and Joy Liddicoat
Meeting Opened:	9:30am

Council was in committee from 9:00am to 9:30am for Council only session; and for the Council and CE alone time.

INZ Staff joined the meeting:
David Morrison, Ellen Strickland, Andrew Cushen, Vanisa Dhiru and
Diane Robinson at 9:30am.

The President officially welcomed INZ member Elisapeci Wanganivala to the Council meeting.

The Councillors' noted their sympathy and condolences were passed on to Sarah Lee for a bereavement of a family member.

Dave Moskovitz advised the Council that he will need to leave the meeting at 12:30pm.

1.3   Interests Register

Kate Pearce advised that she is part founder of a new Tech Workers Union. She is the co-leader and signatory. There are no conflicts of interests that she perceives.

Keith Davidson advised of his ITU contracting disclosure.

Don Stokes advised he is working on .govt.nz.

Amber Craig advise that she is no longer an employee of ANZ or BNZ.

Discussion was held around what interests to disclose in the Council meeting; some members recommended that further guidance on what to disclose would be helpful.

It was noted that the minutes of the August 2018 meeting needed to be amended to confirm the appointment of Kate Pearce, Chair of the .nz Policy Committee.

AP25/18: Guidance on interests' disclosures to be circulated to Council Members.

AP26/18 Minutes of the August 2018 meeting to be updated as noted above for Kate Pearce.

2.1   Environmental Scan

The following matters were raised by Council and staff members in considering the environmental situation

- Copyright review document released:
    - Security industry concerns - research issues etc.
    - Notes website blocking as a possible new matter.
    - Includes WAI 262.

- Local government online voting trials on the way – submissions made on the proposed regulations.

- Te Mana Raraunga and the principles of Māori Data Sovereignty, see links below:

    - Te Mana Raraunga website.
    - Principles of Māori Data Sovereignty.

- ICANN, Barcelona Update:
    - Strategic Review done at ICANN and where that is heading in 2019.
    - Growth in security issues challenging our domain.
    - Governance - effectiveness of multistakeholder model as it scales. It is still a core component to how they do business, but harder and slower as the community gets larger.
    - Geopolitics and unique IDs, popping up around technology and responding to government intervention e.g. GDPR.
    - Registry space some robust registry engagement. A number are effectively growing their commercial capabilities.
    - 2LDs - .za and .au are looking at opening registrations and report will be circulated next week.

ITU:
- In the end the risks of scope creep for ITU was avoided and substantive changes were not made to Internet resolutions.

- MBIE's view is that InternetNZ made a big difference and was of serious assistance to the delegation.

Internet Governance Forum (IGF), Paris
- Ellen referred to the IGF blog posted on the INZ website that provides an overview from the forum.
- The opening speech from French President Emmanuel Macron centered around regulation of the internet.
- France is already embedding regulators into Facebook.
- Substantive content around multi-stakeholderism about that needing to evolve.
- This is the 2nd IGF based in Europe – there feeling of stagnation and vulnerability.
- InternetNZ will need to review position on IG given where the environment is, and work out how best to advance the open Internet.

2.2   Strategic Plan – Approving Draft and Next Steps

Jordan gave a brief overview of the draft strategic plan and the following was noted:

- Further work to be undertaken by DNA on branding, and this will then lead to a revision of the language in the plan.

- The Council had already provided their feedback on the draft strategic plan at the Retreat; and provided positive commentary on the work that had been done to date.

- Jordan acknowledged all InternetNZ Staff for the hard work, input and perseverance into the strategic planning process, which involved a great deal of staff time and commitment.

Councillors thanked staff for all the work that has gone into developing the framework and looked forward to the organisation working consistent with this in the coming years.

RN 78/18:   THAT the Council adopt the Strategic Plan and approve the draft and next steps.

(President /Cr Pearce)
CARRIED U

AP 27/18:   Staff to incorporate DNA branding work into the Strategic Plan and circulate a revised draft to Council by 7 December 2018.

2.3   Organisational Principles/ Values – input for DNA

The Council were asked to provide any further comments for staff to pass on to DNA for incorporating into the brand architecture. There were no additional comments or feedback.

RN79/18:   THAT Council note the draft Organisational Values and Principles document, along with any further Council comments at this meeting, will be provided to DNA as a contribution to their work in developing the brand architecture.

(Cr Bueler/Cr Moskovitz)
CARRIED U

2.4   SMART Goals for 2019/2020

Jordan provided a brief overview of the proposed five smart goals.

Council agreed that after their discussions at the Retreat there needed to be a sixth goal relating to Te Ao Māori, with this to be developed by staff and proposed in the draft 2019 Plan in February.

RN80/18:   THAT a sixth goal be established on InternetNZ's relationship with Te Ao Māori.

RN81/18:   THAT Council adopt the proposed goals in this paper as the core of the 2019/20 Plan and Budget; and ask staff to revise and update this set of goals to take account of the discussion and other decisions at this meeting.

(Cr Buehler/Cr Davidson)
CARRIED U

Council took a short break at 10:50am and reconvened at 11:00 am.

2.5 Community Funding - Future Approach

Gertrud Kikajon joined the meeting at 11:00am.

Andrew Cushen presented the Community Funding paper to the Council. The Council were asked the following questions to provide feedback on:

●   To what degree do we explicitly and deliberately align the funding instruments to INZ strategic framework?

●   How do we run those funding instruments in a way that is effective and efficient as possible, while learning from them and applying some of the best practice?

- How do we maximise the impact of these funding instruments and work with others to leverage contributions and make bigger impacts and bigger changes aligned with our strategy that INZ can be proud of?

- How do we deliberately and clearly account the impact of this work in a way that allows us to celebrate and demonstrate the work that we do with the Internet Community in order to deliver big change that helps New Zealander's make the most of the Internet?

Councillors provided an array of feedback and some of the key points were as follows:

- Acknowledgement of the impressive work undertaken by Andrew Cushen and the staff team, and support for the overall direction of the Community Funding paper.

- Further work into the approval process required to develop delegation levels, on-demand process and/or frequency of rounds..

- Explore the options of innovation funding (for wild cards) round.

AP28/18: Staff to draft a process (to be developed with the Grants Committee) to consider out-of-framework applications, and circulate to Council for the February 2019 meeting.

RN82/18: THAT Council approve alignment of Community Funding, particularly Community Grants and Strategic Partnerships, with the new Strategic Framework.

(Cr Davidson/Cr Wood)
CARRIED
Abstained K Buehler

RN83/18: THAT Council request changes to the Grants Policy and a Terms of Reference for the Grants Committee, to affect this alignment, to be presented at the February 2019 meeting of Council.

RN84/18: THAT Council notes the proposed operational improvements to Community Grants processes; and approves implementation and/or testing these improvements in the 2019/20 year.

(Cr Davidson, Cr Hulse)
CARRIED U

The President thanked Andrew, in addition Jordan thanked Gertrud and Vanisa as well as Ellen for the previously undertaken work on the Community Grants.

Vanisa Dhiru / Gertrud Kikajon left the meeting at 11:34am

2.6   .nz Policy – Comprehensive, Policy Review

Ellen Strickland spoke to her paper and highlighted the recommendations noted in the paper.

The Chair of the .nz Policy Committee Kate Pearce provided additional context to the paper:

● The .nz Policy framework review is a substantial piece of work and a core competency for the business. The funding for this work is not a one-off cost; but is development of the framework for the next 10 years and work not undertaken in the previous 15 years.

The President asked the Council to provide feedback with regards to Operational aspects and the following discussion took place:

● That DNCL needs a good policy framework to do its job well.

● Further detailed information about risk analysis, costs breakdown, the incremental cost of doing the review versus carrying on without one was requested from staff for Council to make a concise decision.

● Agreed that a call for nominations and identifying a panel ahead of time would be advantageous.

Two proposed resolutions on operational aspects of the proposed review were discussed:

• THAT Council agreed to appoint an Independent Chairperson and the size of the panel will depend on the people and the mix of the group; and ensuring that members have the ability to consult with stakeholders.

• THAT Council agreed [to a targeted Panel of between 5 - 7 people to have a more in-depth, focused approach / to a diverse 12-person Panel that will provide an adequate number of perspectives and be more exploratory].

However, after a lengthy discussion Council have decided to not pass these resolutions and agreed to the following action points noted below:

AP29/18:   Staff to draft a paper incorporating next steps for the project (inclusive of costs) for the February meeting.

AP30/18:   Staff to draft a Term of Reference and circulate to Council to adopt by evote.

AP31/18:   Staff communicate the process at the Domain Name Abuse Forum on 27 November to the community.

RN85/18: THAT Council agreed to a comprehensive review of the .nz policy framework and existing .nz policies.

(Cr Pearson, Cr Davidson)
CARRIED U

2.7 Māori Engagement – update on post-retreat work

The Council and the Senior Leadership team attended a cultural training at the Te Hongoeka Marae on 22 and 23 November 2018.

Staff will develop a programme that utilises the training, and that builds on and deepens relationships with the Māori internet community.

AP32/18: The programme of work will be circulated to Council before Christmas.

The Council noted the paper and no resolution required.

3.1 President's Report

The President provided a verbal update about his trip to ICANN and the CEs/Board Meeting:

● InternetNZ more engaged with community than many other registries.
● Common theme of seeking product development.
● Boldness, certainty, backing themselves.
● Common thread around digital identity and how that sits for the future.
● AU presentation (Bruce Tonkin) on changing providers at the registry level, transition from Neustar to Afilias was reported as being flawless. It was very impressive.
● InternetNZ staff team work rate at the event.
  ○ JC noted that the ICANN report should be with you next week.
● Need for Council members to engage in more forums at the global level, some work to do here with a programme to increase governance exposure.
● ICT for indigenous peoples - through UN - Keith / Amber.

3.2 Management Items for Discussion (was CE report)

Report was taken as read. Councillors expressed appreciation for the format of the report and thought it would helpfully focus discussion at future meetings.

RN86/18: THAT the Management Items for Discussion be received.

(President/Cr Hulse)
CARRIED U

3.3 .nz Framework Policy Review – revised draft for approval

The paper was taken as read.

RN87/18: THAT the Council adopts the revised .nz Framework Policy with an implementation date of 1 December 2018.

(Cr Stokes/ Pearce)
CARRIED U

3.4 .nz Quarterly Report – Q2 2018/19

Report was taken as read.

RN88/18: THAT the .nz Quarterly Report for Q2 2018/19 was received.

(Cr Craig / Davidson)
CARRIED U

4.1 DNCL Quarterly Report – Q2 2018/19

Report was taken as read.

RN89/18: THAT the DNCL Quarterly Report for Q2 2018/19 be received.

(Cr Craig / Davidson)
CARRIED U

5.1 Health & Safety Update

Report was taken as read.

RN90/18: THAT the Health and Safety update be received.

(President/Cr Craig)
CARRIED U

5.2 Consent Agenda Items

Jordan gave a brief overview on the cost savings from the Organisational Review. He noted that the net savings so far, based on this year's revised budget compared with approved 2017/18 budgets, was $788k per year.

Councillors communicated that the costs savings had far exceeded their expectation.

The Council also acknowledged and thanked Mary Tovey, Finance Manager and Catherine Fenwick, Organisational Services Director for their work on the cost savings paper.

The Council went in to committee to discuss the recommendation from the Grants Committee for the Internet Research Funding round.

RN91/18: The Council approved the Grants Committee recommendations for the Internet Research Funding Round as detailed in the paper.

(Cr Wood / Cr Davidson)
CARRIED U

RN92/18: THAT the minutes of the meetings held on 24 August 2018 be received and adopted as a true and correct record; subject to an amendment that Kate Pearce was appointed as the Chair of the .nz Policy Committee.

(President/Cr Hulse)
CARRIED
Abstained: Cr Craig/Cr Buehler

RN 93/18: THAT the remaining consent agenda items (evotes ratification, operational reports, financial reports, paper on cost savings, document information disclosure recommendations, Grants Committee reporting update) be received.

(President/Cr Hulse)
CARRIED U

The list of new members was not circulated for information – at the February meeting the list from August to February will be circulated instead.

With no other business raised the President had declared the meeting closed at 1:10pm.