

# Te Komiti Whakauru Māori

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POLICY: Terms of Reference 2025  
VERSION: Final  
DATE IN FORCE: September 2025  
PLANNED REVIEW: August 2026

## 1. Hei Whakamāori | Purpose

The purpose of Te Komiti Whakauru Māori (Te Komiti) is to provide governance leadership and support in Te Ao Māori knowledge and expertise that enables, guides and assists Ipurangi Aotearoa to become a Te Tiriti o Waitangi centric organisation.

## 2. Membership

- a. Te Komiti shall consist of no fewer than three and no more than five members in total including any co-opted members. Te Komiti will endeavour to have at least one member proficient in Te Reo and one member to have digital technology expertise. All members must identify as Māori.
- b. Te Komiti may decide to co-opt other Board members and appoint external independent advisors to Te Komiti should it wish, to ensure the appropriate skills are represented. The term of the advisor(s) and any associated budget implication will be considered and approved by the Board.
- c. The Board shall appoint the Chair and members of Te Komiti at its first ordinary meeting after the Annual General Meeting. These appointments are to be reviewed annually.

## 3. Operational Engagement and Support

- a. Tumu Whakarae, Tumu Kaupapa Māori and the Pou Ārahi may attend Te Komiti on behalf of Ipurangi Aotearoa but shall not be members of Te Komiti.
- b. Te Komiti will be provided with a Pou Ārahi, or delegated staff member to undertake secretarial duties.

## 4. Meetings

- a. All meetings will be chaired by Chair or a delegate.
- b. A meeting quorum will be two members of Te Komiti.
- c. Where no consensus can be reached in Te Komiti the matter will be placed on the agenda for the following hui until resolved.
- d. It is intended that Te Komiti have four meetings per year.
- e. Board members who are not members of Te Komiti may attend any meeting either remotely or in person (except in the case of a conflict of interest, as determined by Te Komiti).
- f. The Chair and the Tumu Kaupapa Māori with inputs from Te Tumu Whakarae shall agree to a meeting agenda. This agenda and any related papers will be distributed at least one week prior to the meeting.
- g. Members should accept calendar invites to indicate attendance at meetings as soon as possible after receiving the invite.
- h. Te Komiti members can request from the Chair for leave of absence from Te Komiti duties for an extended period. If agreed this will form a recommendation to the Board.

## 5. Responsibilities

- a. The Chair shall report to the Board after each Komiti meeting or as specified or requested by the Board.
- b. Te Komiti is responsible for making recommendations to the Board from Te Ao Māori world view on the strategic goals and workplan for Ipurangi Aotearoa, including progress in implementing Te Korowai o te Ipurangi Aotearoa, and Ngā Pae. Maintain a general overview of Ipurangi Aotearoa's relationships with Te Ao Māori technology sector and monitor/help mitigate relational and reputational risks.

## 6. Authority

- a. Te Komiti Whakauru Māori is the Māori strategic governance committee for Internet NZ Board. It functions as the Māori advisory to the Board and unless explicitly empowered by the Board, in line with current committee's guidelines cannot make binding Board decisions or speak for the Board. For the most part the function of committees and working parties, in fulfilling their role, is to make recommendations to the Board.
- b. For the 2025/26 period Te Komiti will choose its own Chair. Please see the [Governance Charter](#) for further guidance on Committees Page 11.

## 7. Reporting

- a. After each Te Komiti meeting, the Chair shall report its findings and recommendations to the Board.
- b. Te Komiti will make available the minutes of their meetings to the Board, but can advise the Board to keep some sections confidential.
- c. Tumu Kaupapa Māori shall provide quarterly reports on progress of Kaupapa Māori work programme, at scheduled Te Komiti meetings.

## 8. Review

- a. Review of the Terms of Reference is to be done annually prior to the Annual General Meeting. Any recommendations and any updates to be tabled as soon as is possible for the Board to consider at its subsequent meeting.
- b. An annual review of the achievements of Kaupapa Māori is to be presented by Tumu Whakarae and Tumu Kaupapa Māori, prior to the finalisation of the Annual Report. Te Komiti may make recommendations to the Board on Te Tiriti centred organisation for the Board to consider at its subsequent meeting.