

MINUTES

COUNCIL MEETING

Status:

Final

Date

Friday 11 February 2022

Present:

Council: Joy Liddicoat (President), Jay Daley (Vice President), Don Stokes, Sarah Lee, Richard Hulse, Kate Pearce, Jeff Montgomery, Anthony Bow and Potaua Biasiny-Tule.

In attendance:

Staff: Jordan Carter (Chief Executive), Catherine Fenwick, Dave Baker, Jodi Anderson, Andrew Cushen, Raniera Albert, Dane Foster, Brent Carey and Diane Robinson (Council Secretary)

Meeting opened:

The meeting opened publicly at 11:35am.

Section 1 - Meeting Preliminaries

1.1 Council only (in committee)

1.2 Council and CE alone time (in committee)

1.3 Karakia, apologies, interests register, and agenda review

Cr Montgomery opened the meeting with a Karakia.

Apologies for aimee whitcroft.

The following updates to the Interest Register were advised:

Name: Don Stokes

Position: Council Member

Declaration Date: 2 February 2022

Update: Knossos Networks Limited to Rumsey Stokes Limited

1.4 Action Items and Agenda Review

The President worked through the action items and the following items had amendments to them:

- AP07/21 - Digital Identity online webinar - Andrew to confirm a time with Council.

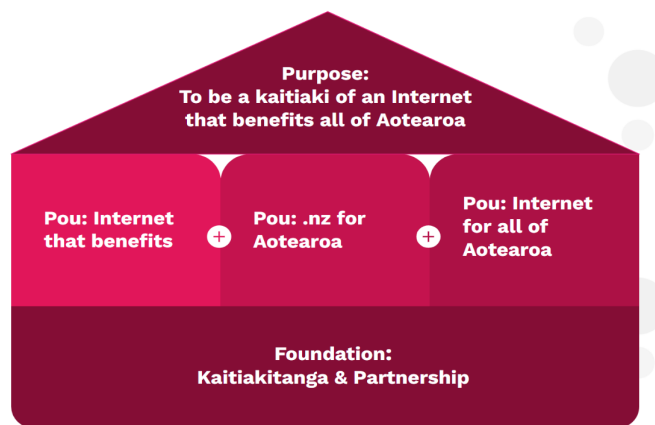
- AP19/21 - Quarterly Reporting and alignment with Council meetings - Catherine provided an update that there continues to be a misalignment due to having 6 Council meetings a year and the completion of the financials at the end of the quarter around timing. The President advised that there is a broader issue with the type of financial reporting required and that this action should remain on the list.

Section 2 - Strategic Priorities

2.1 Strategy Update - purpose and goals

Jordan provided a brief overview of the draft strategy.

Council discussed and provided detailed feedback to staff on the draft strategy - the draft purpose statement is **To be a kaitiaki of an Internet that benefits all for Aotearoa**. Kaitiakitanga and kaitiaki correspond to 'guardianship' in English, and these te reo Māori terms would require active participation of tangata whenua and mana whenua in the organisation.



A summary of the feedback:

- The commitment to being a Te Tiriti o Waitangi honouring organisation to be incorporated as part of the strategy.
- To be Kaitiaki of the .nz domain name space. Also the word Partnership, replaced with a Te Reo word. Suggested the Kaitiakitanga & Partnership to be a sentence to clarify the meaning.
- Council reflected on 'the home' visual of the strategy and the majority of Council liked it. Council asked that the ordering of the Pou be reconsidered.
- Internet that Benefits - the need to consciously acknowledge the 'online harm' in our Pou and associated goals, and that we need to ensure we can clearly measure our impact in this area.
- Championing the new world of work - this goal needs to be reprioritised to a lower priority. This might be achieved as an outcome through other goals.
- Other Potential Goals:
 - Democracy - Misinformation voting, information. This needs to be a higher priority and included in the Goal: Improved services from big Internet platforms.
 - Shaping of the Internet was not supported.

- Tech for good - building brand around .nz - this potential goal to be moved under the Internet platforms goal.
- The draft .nz goals were noted as being for further discussion at a meeting in June.
- Ensure that all of our work is externally focused.

Council asked staff to further refine the draft strategy from the detailed feedback received.

AP01/2022 Staff to prepare and further refine the draft strategy based on feedback from Council.

AP02/2022 Council to discuss the draft Strategy at a pop up session and provide further feedback to staff on the revised strategy.

Section 3 – Matters for Decision

3.1 Council Work Plan 2022/23

That Council **approve** the Council Work Plan 2022/23, with amendments.

(All Council)
CARRIED

3.2 CE Review Terms of Reference

That Council **approve** the CE Review Terms of Reference.

(Cr Biasiny-Tule/Cr Hulse)
CARRIED

AP03/2022 - Staff to review all of the Council committee Terms of Reference templates and reformat to a common approach, for inclusion in the governance framework document.

Section 4 – Matters for Discussion

4.1 President’s Report

That the President’s report be **received**.

4.2 2021 Election Review

Council received a draft report on the technical aspects of the elections. The report will be finalised and published once the returning officer has sought feedback from candidates. In future, this report will be done after each election period to support continuous improvement.

Council had a discussion about the report:

- Council confirmed their expectation that the Returning Officer’s Report should be focused on the “mechanical” aspects of the election in accordance with the Constitution, akin to the Electoral Commission. As such it will not include

- analysis or discussion of political elements.
- Council reflected on the tone and tenor of the last elections. There were claims of structural racism, accusations of misconduct and claims of inaccurate representation of operational matters. At the May Council meeting a discussion will take place ahead of the annual elections on any additional steps that may be useful to be taken.
- It was suggested that it would be helpful to have two reports: a Returning Officers Report (technical) and one from the President/Council on the more political aspects of the process.
- The role definition for Returning Officer was discussed and an action was agreed to clarify the role and expectations - to also happen at the May meeting.
- An issue was raised about the role of non returning officer members of staff during the election process and for this to be considered prior to the next election.
- Guidance for Council and Members during an Election process to be developed.

The Council thanked the Returning Officer, Andrew Cushen for the report.

RN01/2022 That Council **receive** this report and note the next steps planned by staff as part of the preparation for the 2022 elections process.

(Cr Pearce/Cr Lee)

CARRIED

AP04/2022 Propose a Role Definition for the Returning Officer by next Council meeting.

AP05/2022 Feedback to be collected from past election candidates before the next meeting.

4.3 Management Items for Discussion

It was noted that the Risk Register will be discussed at the next Audit and Risk Committee.

Council commented on the Risk section:

- Red traffic light setting risk in relation to the premises currently being closed and domestic travel being not permitted. Council recommended that it is important that the settings are kept under constant review in terms of the changing environment and when INZ needs to change stance with the pandemic likely to be to be an ongoing risk. Noting the cost of the fit out for new office premises and ways of working for staff, their health and wellbeing to be able to access office space in Wellington and Auckland. *Response: The Covid-19 Committee meets frequently to review the settings and to make changes in response to the pandemic. The office was opened to staff again from 16 February 2022.*
- International travel - For staff to travel internationally there would need to be a very strong case to proceed. *Response: Discussions internationally have*

been to resume in person or hybrid meetings, this is a signal to start to consider international travel and our role in the international arena.

- New Offices and costs - The cost of the new offices in Wellington were outlined in the financial reporting as a significant investment. Concerns raised that we have a duty to ensure the new offices are well used for the investment. *Response: Catherine Fenwick explained that the cost of the premises were just under \$1m and the rest related to the flexi first project and staff costs into many areas e.g. new intranet, change management.*

That the Management issues paper be **received**.

AP06/2022 Paper on International Strategy (key issues, and INZ contribution) to be prepared for discussion at the May meeting.

AP07/2022 A breakdown of the flexible first project costs (premises) to be provided to Council between meetings.

Section 5 - Consent Agenda

5.1 Health, Safety, Wellbeing Update

That the Health, Safety, Wellbeing Update be **received**.

5.2 Minutes of the Meeting of 3 December 2022

That Council **approve** the minutes of the meeting held on 3 December 2021.

5.3 E-votes Ratification

5.4 Quarterly and Operational Reports

- 5.4.1 Membership Update
- 5.4.2 InternetNZ Activity Report (Q3)
- 5.4.3 InternetNZ Financial Group Consolidated Report
- 5.4.4 InternetNZ Financial Report (Q3)
- 5.4.5 Project Mimosa Update
- 5.4.6 DNCL Quarterly Reporting (Q3)
- 5.4.7 Committees update
 - 5.4.7.1 Update from Komiti Whakauru Māori
 - 5.4.7.2 .nz Policy Review Committee Update

The Chair, .nz Policy Review Cr Pearce provided an update that .nz policy recommendations tranche 2 have been prioritised, but there is no decision paper for this meeting.

RN02/2022 That the quarterly and operational reporting be **received**.

5.5 Māori Design Group Update

Cr Lee provided an update to Council and advised she was appointed as the Chair of the Komiti Whakauru Māori; other Council members include Cr Biasiny-Tule and Cr Bow. Two half day wānanga for the Māori Design Group (MDG) have been planned for 16-17 February 2022. The wānanga will be to work on and understand the parameters around He Pou Whenua and He Pou Tangata strategy, relationship with Council and MDG aspirations for 2022/2023. The MDG will come back to Council with a work programme.

The President thanked Chief Advisor Māori, Raniera Albert and the Māori engagement team for their work on the MDG papers.

That the Māori Design Group Update be **received**.

Section 5 Block Consent - (Cr Bow/Cr Biasiny-Tule)

CARRIED

Section 6 - Other Matters

6.1 CONTINGENCY

6.2 Matters for communication – key messages

6.2.1 Communications in general

6.2.2 Upcoming events

6.3 General business

6.4 Meeting review

Next meeting:

The next scheduled Council meeting is Friday 1 April 2022.

The meeting closed at 1:23pm with a karakia by Cr Biasiny-Tule.