

MINUTES

.nz Policy Committee

1 October 2019, Noon

Status: Draft

Present: Kate Pearce, Joy Liddicoat and Don Stokes

In Attendance: Jordan Carter, Kim Connolly-Stone, Brent Carey, Nicola Brown and Diane Robinson (minute taker).

Apologies: Kate Townsend

The meeting opened at approximately 12:22pm - unfortunately there were some connectivity issues for Joy which delayed the start of the meeting.

The Chair and committee welcomed Don Stokes.

1. Meeting Preliminaries

THAT the minutes of the previous meeting held on 6 August 2019 were ratified.

AP06/19	Kate Pearce	The Chair of the .nz Policy Committee to contact the new Chair of the .nz Panel Sue Chetwin by phone for an informal welcome on board chat and offer of support from Committee. Completed
AP07/19	Policy Team	Staff to draft an Update Paper for Council (which would also include background for new Council members (and attach the Initial Briefing for information). To be sent to the .nz Policy Committee for feedback. Completed
AP08/19	Policy Team	Staff to re-send the Panel Agreement, Code of Ethics and Operational Guidance to the Committee and share the Risk Register via Resource Centre on Boardbooks. Completed

AP09/19	Policy Team	Staff to share Risk Register with the Audit and Risk Committee. Completed
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All Committee
CARRIED U

2. .nz Panel Stakeholder and Engagement Plan

Kim Connolly-Stone introduced the Engagement Plan that outlines how the .nz Advisory Panel will be engaging with New Zealanders.

The key outputs of the engagement approach:

- Output 1: Undertake a Survey for stakeholders through Survey Monkey.
- Output 2: Hold an event at the InternetNZ Nethui on the 3 October 2019.
- Output 3: Market Research.
- Output 4: Written Submission Process.
- Output 5: Panel Members to directly engage through their own networks.

Nicola provided a brief overview of the event at Nethui. The .nz Panel Chair Sue Chetwin and seven panellists will attend. Attendees at the session will talk about .nz issues as they understand them and the feedback that is collected will be built into the review.

The Committee provided their feedback on the plan to Kim, there was some confusion around stakeholder engagement with 'interested parties' (Ministers, Government agencies, InternetNZ Council, .nz Policy Committee). Kim clarified that the role of the .nz Advisory Panel would not be to directly engage with the interested parties as above and that this engagement would be undertaken by Internet staff e.g. Chief Executive.

THAT the Committee **noted** the Engagement Plan.

All Committee
CARRIED U

3. Initial Briefing to the .nz Panel from InternetNZ

The paper outlines potential policy issues in the .nz domain name space that InternetNZ considers may need to be explored by the .nz Advisory Panel.

The Committee commended staff for the thorough and impressive work on the paper.

THAT the Committee **noted** the Initial Briefing.

All Committee
CARRIED U

AP10/19 Issues Paper Part 1 & 2 to be formatted to share publicly.

4. Next Steps

Kim advised what the .nz Advisory Panel will be doing next:

- The event at Nethui.
- The Panel have started working in work in sub groups.
- Alma the Vice Chair will be presenting to the Registrar Advisory Group on 2 October 2019

AP11/19 Initial briefing to be circulated to Council via the resource centre, with a covering explanation.

AP12/19 Staff to coordinate for the Chair Sue Chetwin to meet up with Don Stokes at Nethui.

Date of next meeting: 3 December 2019, Noon