

2019 Action Point Register

Action	Who	Status	Due by	
OPEN FROM 2018				
AP20/18	Staff to work with DNCL around the .nz Fee Review and for the .nz Policy Committee to come back to Council with some advice on this.	Jordan Carter	Completed	Nov-18
AP22/18	Jordan to get clarity on the obligations of the ALAC membership and set some goals on how to manage membership, and share these back with Council next meeting.	Jordan Carter	Completed	Nov-18
AP24/18	Andrew to arrange and send details to Council regarding the Council photo prior to the November meeting.	Andrew Cushen	Completed	Nov-18
FEBRUARY				
AP01/19	2.1 Interests Register - Kate and Amber to send an email to Diane for updating the Interests Register. Kate now works for TradeMe (not Cisco). Amber is unemployed.	Kate Pearce/Amber Craig	Completed	Before 29 March
AP02/19	2.2 2019/20 Plan: Goals & Measures - Staff to develop a one page summarisation for Council to review at each meeting reports on a) Goals b) Measures c) Timeframe d) Reporting against progress (milestones)	Catherine Fenwick	Ongoing	Quarterly
AP03/19	2.3 2.3 2019/2020 Plan Key Financial Trends - Staff to draft a supplementary paper for transparency on what Council reviewed and upload to INZ website.	Catherine Fenwick	Completed	Feb-19
AP04/19	2.5 Commercial Matters - The President and staff will draft and disseminate communication re the new commercial structure and decision-making process to the members list.	David Morrison	Completed	
AP05/19	2.5 Commercial Matters - A future paper from staff on the measuring the marketing of the .nz domain names.	David Morrison	Completed	
AP06/19	2.5 Commercial Matters - Develop a paper on product development approach to provide appropriate review time for Council.	David Morrison	Completed	
AP07/19	2.5 Commercial Matters - Provide a one-page report to Council for awareness.	David	Ongoing	
MARCH				
AP08/19	5.2 Consent Agenda - Further investigation into Indigenous forums at international events. Ellen Strickland to follow up by end March.	Ellen Strickland	TBA	End March
AP09/19	5.2 Consent Agenda - Councillor Photos to be organised by Andrew Cushen	Andrew Cushen	Completed	August
AP10/19	5.2 Consent Agenda - Evote Council Attendance - ICANN to be implemented and timetable to be sent to Council.	Jordan Carter	Completed	
AP11/19	2.1 Recommendation from .nz Policy Committee on the interim change to policy to be sent after the .nz policy committee meeting on 2 April 2019 for Evote from Council.	Kate Pearce	Completed	April
AP12/19	4.1 Email the Pickens Review to Council	Brent Carey	Completed	March
AP13/19	5.1 Defer the discussion on the Product Decision Making paper to Council meeting in May 2019.	David Morrison	Completed	May
AP14/19	5.1.3 Staff to recommend removal of the NZRS Limited after checking criterion ensuring that the name is secured for the meantime, even when removed from the companies register.	Catherine Fenwick	Completed	June

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MAY			
AP15/19	3.2 Meetings to be scheduled for Acting Chief Executive and the President to catch up during the period between May and end June 2019.	Catherine Fenwick	Completed
Ap16/19	4.2 Acting Chief Executive to confirm who is Chairing the DNC Board in the absence of the Chair overseas. Catherine to advise Council by email.	Catherine Fenwick	Completed
AP17/19	5.2 Staff to ensure acronyms are written in full the first time they are used in a paper and then they can be abbreviated.	Staff	Completed
AP18/19	5.2 Activity Report - staff to note Council feedback on reporting on staff roles and appointments. Catherine to feedback to management.	Catherine Fenwick	Completed
AUGUST			
AP19/19	Business Case for the .nz registry replacement project	Dave Baker	In progress
AP20/19	Link to Council calendar to be sent to aimee and meeting requests for sub committee	Diane Robinson	Completed Sept
AP21/19	Membership Report to include 5 quarters so that year o year comparisons can easily be made.	Catherine Fenwick	Completed Sept
AP22/19	Community Grant Reporting - staff received feedback on changes to the table from Council. Both name and organisation in column 1 and in the comments column to include high level results and achievements (rather than comments). Add the table information to the main website.	Andrew Cushen	In progress